

## **MINUTES OF THE POLICE COMMISSION MEETING**

**Thursday, March 13, 2025 at 7:00p.m.  
Town Hall Annex  
66 Prospect Street**

Anyone requiring special accommodations due to disability is asked to contact Headquarters at 203-438-6531 at least 48 hours prior to the meeting.

**Commissioners Present:** Sharon Dornfeld, Chairperson  
Issy Caporale, Secretary  
Marcie Coffin  
Ralph Money

**Present By Phone:** John Frey

**Also Present:** Chief Jeff Kreitz  
Major Nick Fowler

These minutes are an overview of the meeting; not a verbatim text.

The meeting was called to order at 7:05pm by Chairperson Dornfeld.

### **1. APPROVAL OF MINUTES**

Chairperson Dornfeld requested a motion to accept the minutes of the February 13, 2025 Police Commission Meeting. Commissioner Money made a motion and Commissioner Caporale seconded the motion.

**All in Favor**

**Minutes of February 13, 2025 Police Commission Meeting  
accepted as written.**

### **2. PUBLIC COMMENT**

None.

### **3. COMMISSION CORRESPONDENCE**

#### **A. Voicemail**

Commissioner Caporale stated there were no voicemails received for the month of February.

**B. Written Correspondence**

Two Highway Use Permits were signed by Chairperson Dornfeld-

|                       |          |           |
|-----------------------|----------|-----------|
| - Run Like a Mother   | 05/11/25 | 0800-1000 |
| - Memorial Day Parade | 05/26/25 | 1100-1300 |

**4. OLD BUSINESS****A. Public Safety Building**

Chief Kreitz stated intentions to keep moving forward.

**5. NEW BUSINESS****A. Proposed Renovation – 529 Ethan Allen Hwy**

Chief Kreitz stated the proposed renovation at 529 Ethan Allen Hwy (Enchanted Garden) is to add two preschool classrooms and a playground. The Police Commission saw no objections to the proposed plan.

**6. CHIEF'S REPORT****A. Training/PR Report**

The following report was submitted by Capt. Brian Durling, Division of Professional Standards.

**Ridgefield Police Department****Training & Community Policing/Public Relations Report**

**February 2025**

**Training Attended:**

- Feb. 6:** Officer McMahon attended training at The Center for Empowerment and Education (formerly the Danbury Women's Center) to prepare him to take over from Lt. Knoche as the department's Domestic Violence Liaison.
- Feb. 12:** Detective Dardis conducted firearms training with Officer O'Connor at the Danbury Police Department
- Feb. 14:** Detective Ryan attended training on fraud and ID theft investigations in Stamford.
- Feb. 19:** Sgt. Van Wattum and Sgt. Geller attended Honor Guard training at the Fairfield Police Department.
- Feb. 19:** Cpt. Durling and Lt. Clarke attended training on interactions with the

public who are videotaping police officers in the course of their duties at the police academy.

**Feb 24-28:** Officer McKnight attended Basic Instructor Development at the police academy.

**P/R Events:**

**January:** Several tours of HQ were given throughout the month.

**Feb 24:** Officer Luca Zaffina #230 was sworn in as a Probationary Police Officer.

**Upcoming Events:**

The Citizen Police Academy is scheduled to start March 19, meeting every Wednesday night for 8 weeks.

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A total of 19 Public Relations were performed during the month to include:

- Officers met with the staff and children at local houses of worship.
- Several car seat installations were performed.
- Officers met with local businesses and spoke with employees.
- Officers met with children from local day cares/preschools
- Officers met with SPHERE members and chaperones for a public safety talk
- Officers met with residents and staff at Ballard Green
- Multiple Social Media posts were put out in regards to Police Activities & Safety Messages

**B. Department Stats**

Chief Kreitz reported the total number of incidents for the month of February 2025 was 1,819. He highlighted some of the statistics for the month.

**7. UNION PARTICIPATION**

None.

**8. Executive Session**

**A. Chief's Goals For 2025**

**Chairperson Money made a motion to go into Executive Session at 07:26pm to discuss Chief's Goals 2025. Commissioner Caporal seconded the motion.**

**All in Favor**

**The Police Commission returned to Public Session at 07:36pm. No votes were taken.**

**Commissioner Coffin made a motion to approve Chief's Goals for 2025 as amended. Commissioner Money seconded the motion.**

**Motion carried unanimously**

**Commissioner Caporale made a motion to adjourn at 07:40pm. Commissioner Money seconded the motion.**

**Motion carried unanimously**

Respectfully Submitted,

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Issy Caporale  
Police Commission Secretary